



Meet the Teacher

# **Guide for Families on How to Attend Your Conference**

# **Guia para Familias Cómo Asistir a su Conferencia**

**If you have not made an appointment, please see the following document** (posted on the website and on the Glen Cove App):

**Si no ha concertado una cita, consulte el siguiente documento** (publicado en el sitio web y en la aplicación Glen Cove):

[For English directions click here.](#)

[For Spanish directions click here.](#)

## **There are 2 ways to get to your conference:**

1. Browse to <https://glencoveschools.org/meettheteacher.com> and sign back in to access your video call appointments.

or

2. Or go to the link from the email that was sent to you when you booked your conference. (Please see the following slides to see what this looks like.)

## **Hay 2 formas de llegar a su conferencia:**

1. Vaya a <https://glencoveschools.org/meettheteacher.com> y vuelva a iniciar sesión para acceder a su videollamada.
2. O vaya al enlace del correo electrónico que se le envió cuando reservó su conferencia. (Consulte las siguientes diapositivas para ver cómo se ve esto).

# Email confirmation

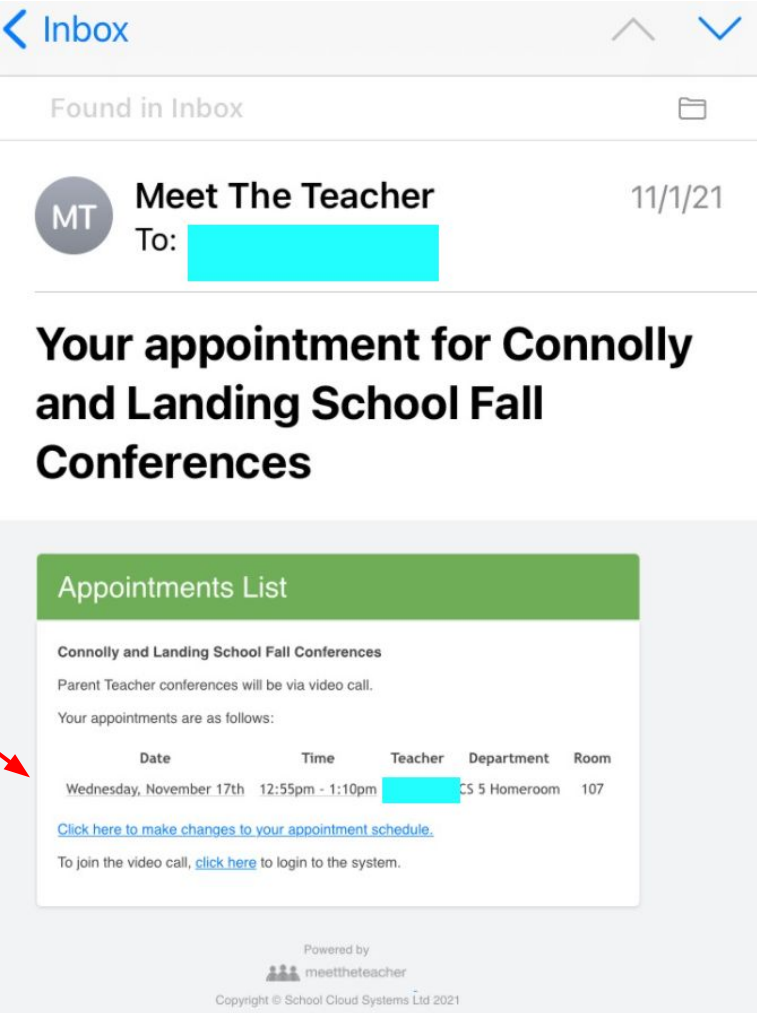
## Confirmación de correo electrónico

You will see confirmation of the date, time and teacher for your video call.

You have the option to click to make changes to your appointment or to join the video call by logging into the system.

Verá la confirmación de la fecha, la hora y el profesor de su videollamada.

Tiene la opción de hacer clic para hacer cambios en su cita o unirse a la videollamada iniciando sesión en el sistema.



The screenshot shows an email interface. At the top, it says 'Inbox' with navigation arrows. Below that, it says 'Found in Inbox' with a folder icon. The email is from 'Meet The Teacher' (MT) and is dated '11/1/21'. The recipient's name is redacted with a blue box. The main subject of the email is 'Your appointment for Connolly and Landing School Fall Conferences'. Below the subject is a section titled 'Appointments List' with a green header. The text in this section reads: 'Connolly and Landing School Fall Conferences', 'Parent Teacher conferences will be via video call.', and 'Your appointments are as follows:'. A table follows with columns for Date, Time, Teacher, Department, and Room. The table contains one row: 'Wednesday, November 17th', '12:55pm - 1:10pm', a redacted teacher name, 'CS 5 Homeroom', and '107'. Below the table is a link: 'Click here to make changes to your appointment schedule.' and a note: 'To join the video call, click here to login to the system.' At the bottom, it says 'Powered by meettheteacher' with a logo and 'Copyright © School Cloud Systems Ltd 2021'. A red arrow points from the text 'Verá la confirmación de la fecha, la hora y el profesor de su videollamada.' to the 'Teacher' column in the table.

MT Meet The Teacher 11/1/21  
To: [Redacted]

### Your appointment for Connolly and Landing School Fall Conferences

#### Appointments List

Connolly and Landing School Fall Conferences  
Parent Teacher conferences will be via video call.  
Your appointments are as follows:

Date	Time	Teacher	Department	Room
Wednesday, November 17th	12:55pm - 1:10pm	[Redacted]	CS 5 Homeroom	107

[Click here to make changes to your appointment schedule.](#)  
To join the video call, [click here](#) to login to the system.

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**Confirm your child's identity by entering his/her date of birth.**

**Confirme la identidad de su hijo ingresando su fecha de nacimiento.**

## Glen Cove School District


### Confirm Your Identity

Please enter your child's information to continue.  
If you have more than one child, you can use any of them.

**Student Date Of Birth**

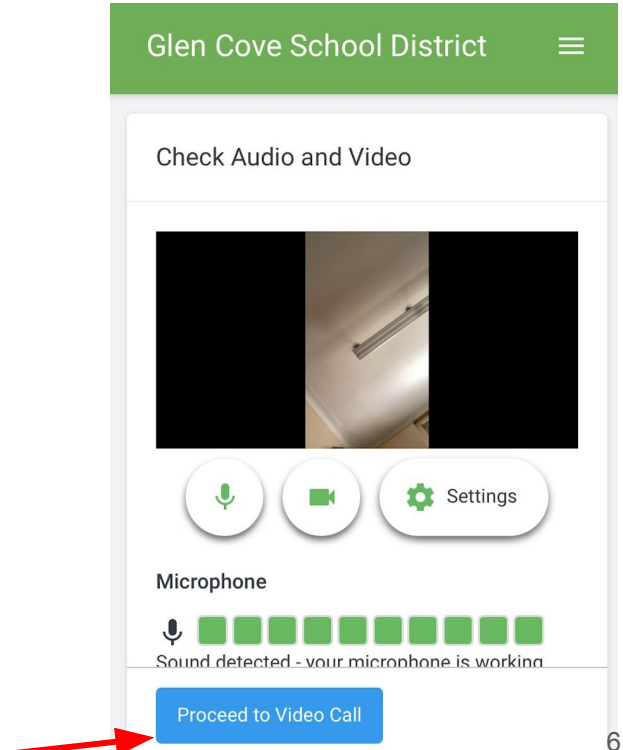
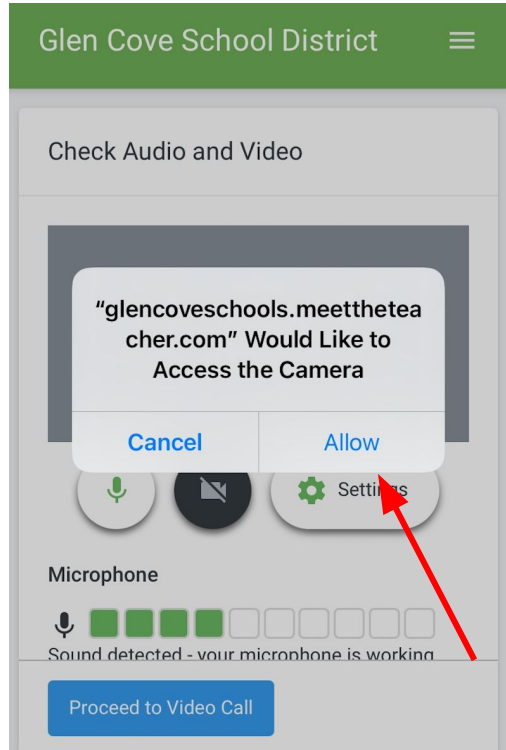
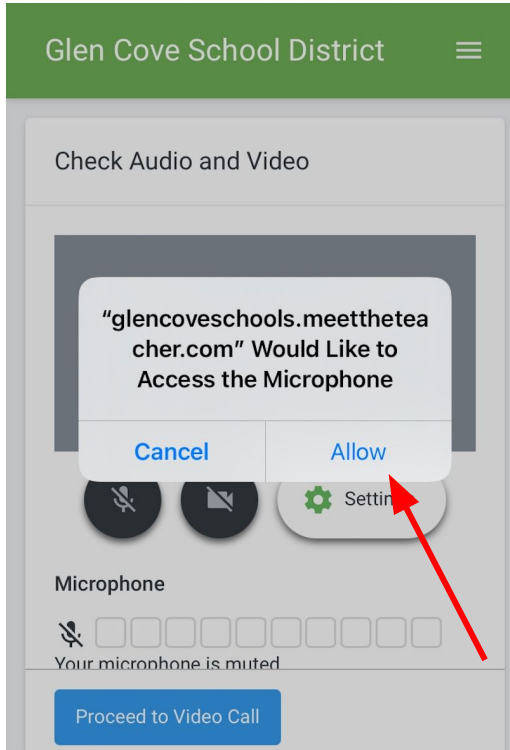
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[Log In](#)

 meettheteacher

Tap allow for microphone and camera, then click on proceed to video call.

Toque permitir micrófono y cámara, luego haga clic en continuar con la videollamada.



**Meet the Teacher directions and support can be found here:**

**Las instrucciones y el apoyo de Meet the Teacher se pueden encontrar aquí:**

<https://support.meettheteacher.com/article/803-video-parents-how-to-attend-appointments-over-video-call>